

Air Northwest Virtual Airlines

Job Description

Director of Special Operations

The Director of Special Operations is appointed by and works directly for the Air Northwest CEO. The Director of Special Operations is responsible for:

1. Keeping Special Operations files updated.
 - a. Scenery files
 - b. Aircraft
 - c. Webpage text
 - d. Special Operations Flight Report

2. Developing new Special Operations Flights

Skills Required:

1. Knowledge of webpage design.
2. FTP programs (to access ANW servers with files)
3. Knowledge of the Internet.

The Director of Special Operations may obtain help from others. Special Scenery and Aircraft used in Special Operations Flights are normally provided by the "Tuna Works", owned by Andrew Cook and located at the Stockton Metro Airport.

The Director of Special Operations must have a current email address and high-speed access to upload/download files is preferred.

Reviewed by: Ron Tuskan, CEO

Approved by: Ron Tuskan, CEO

Date: November 10, 2008